

2001 MODEL STATEWIDE GUARDIANSHIP FORMS

These forms were produced under the auspices of the King County Bar Association Guardianship and Elder Law Section, with the assistance of the Department of Social and Health Services, Aging and Adult Services Division. The forms are formatted utilizing Microsoft Word. The forms were based on those currently in use in Spokane, King, Pierce and other counties. They were re-written for statutory compliance, using plain-English concepts; and peer reviewed by a group of 35 judges, lawyers, and guardians. They are, however, a work in progress. Expect annual updates! Please Note: Reserved means there is no form for the current year. The number is reserved for a subsequent year.

A. Forms for the Pre- and Appointment Process:

1. Petition for Guardianship of Person and/or Estate
2. Notice of Guardianship Petition
3. Order Appointing Guardian ad Litem and Notice of Hearing
4. Guardian ad Litem's Statement of Qualifications
- 5A. Verified Petition to Appoint Attorney for Alleged Incapacitated Person
- 5B. Findings and Order Appointing Attorney for the Alleged Incapacitated Person
6. Medical/Psychological Report
7. Guardian ad Litem Report
8. Declaration of Proposed Guardian (Certified)
9. Declaration of Proposed Guardian (Non-Certified)
10. Order Appointing Guardian of Person and/or Estate

B. Forms for Routine Guardian Activities:

20. Oath of Guardian
21. Guardianship Inventory
22. Initial Personal Care Plan
- 22A. Periodic Personal Care Plan
23. Designation of Standby Guardian
24. (RESERVED)
25. Notice of Right to Request Special Notice
26. Request for Special Notice of Proceedings
27. Declaration of Guardian: Assets Held in Financial Institutions
28. (RESERVED)
- 29A. Guardian's Report and Accounting
- 29A1 Guardian's Report and Accounting Form #1 General Purpose
- 29A2. Guardian's Report and Accounting Form #2 Short Form
- 29A3 Guardian's Report and Accounting Form #3 Professional Guardians and Trustees
- 29B. Order Approving Guardian's Report and Accounting
30. Notice of Hearing and Declaration of Mailing
31. (RESERVED)

B. Forms for Routine Guardian Activities: (cont'd)

- 32. Notice of Change of Address
- 33A. Petition for Approval of Budget and Disbursements and Personal Care Plan
- 33B. Order Approving Budget and Disbursements
- 33C. Order Approving Personal Care Plan
- 34. Notice of Change in Circumstances
- 35. Receipt for Payment of Attorney's Fees
- 36. Creditor's Receipt
- 37. Receipt of Funds into Blocked Account

C. Forms for Extraordinary Guardian Activities:

- 50A. Petition for Instructions
- 50B. Order on Petition for Instructions
- 51A. Petition for Order Extending Time
- 51B. Order on Petition for Extending Time
- 52A. Petition for Order Continuing Hearing
- 52B. Order for Continuing Hearing
- 53A. Petition for Sale of Personal Property
- 53B. Order for Sale of Personal Property
- 54A. Petition for Order Authorizing Sale of Real Property
- 54B. Order Authorizing Sale of Real Property Subject to Court Confirmation
- 55A. Petition for Order Directing Sale of Real Property
- 55B. Order Directing Sale of Real Property
- 55C. (RESERVED)
- 55D. Return on Sale of Real Property
- 56. Order Confirming Sale of Real Property
- 57A. Petition and Declaration for Withdrawal from Blocked Financial Account
- 57B. Order for Withdrawal from Blocked Account
- 58A. Notice of Guardian's Intent to Resign and Petition to Appoint
Successor Guardian
- 58B. (RESERVED)

D. Forms to Use in Closing a Guardianship:

- 60. Notice of Death of Incapacitated Person
- 61A. Petition for Order Approving Guardian's Activities and Final Report
- 61B. Order Approving Guardian's Final Report
- 62A. Petition for Order Closing Guardianship and Discharging Guardian
- 62B. Order Closing Guardianship and Discharging Guardian
- 63A. Declaration of Completion of Guardianship of Minor
- 63B. Notice of Filing A Declaration of Completion
- 63C. Declaration of Mailing

The development of standardized model forms is a significant step forward. At the same time, the Guardianship Forms Committee recognizes that the task of improving and keeping them current with the law and Guardianship practices will be ongoing. Please forward your suggestions and comments to the committee, which will meet periodically throughout the next year to: **Guardianship & Elder Law Section, King County Bar Association, 900 Fourth Avenue, Suite 600, Seattle, Washington 98164-1060**
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